

CHARLOTTE L. TUCKER
Tucker-Rose Associates, LLC
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New Braunfels, TX 78130
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charlottetucker@tuckerrose.com

WORK EXPERIENCE

Director of Finance/HR Tucker-Rose Associates, LLC 2016-Present

Responsible for managing the company's accounting practices and policies, preparation of financial statements, and manage the company's human resource practices and policies.

Co-Owner Tucker Investment Properties, Inc 2015-Present

Responsible for the company's accounting and preparation of financials statements.

Accounting Manager Spurs Sports & Entertainment 2010-2016

Responsible for managing the company's accounting practices and policies, preparation of financial statements, management of franchise accounting staff, manage the franchise budget process, review of monthly actuals to budget with department managers, preparation of projections, preparation of league reports, and manage both the company and league audit processes.

Senior Accountant Carolyn Sexton Craig, CPA 2004-2009

Responsible for preparation of individual and business tax returns, assisting with review of individual returns, preparation of compilations, client accounting, QuickBooks training, preparation and review of payroll and sales tax returns, staff training, and new client development.

Finance Manager

Sr. Financial Analyst

Budget Analyst/Staff Accountant The SCOOTER Store 2001-2004

Hired as a Budget Analyst responsible for preparation of the annual budget. Transitioned to a Staff Accountant assisting in month-end close, account analysis, audit preparation, and special projects. Promoted to Sr. Financial Analyst in 2002 reporting directly to the VP of Finance and responsible for daily financial reporting and special projects. Promoted to Finance Manager in 2003 responsible for budgeting, analysis and daily reporting for New Business Development requiring daily coordination with the New Business Development executive staff.

Staff Accountant Carolyn Sexton Craig, CPA 1998-2001

Responsible for preparation of individual and business tax returns, assisting with reviews, preparation of compilations, client accounting, preparation of payroll and sales tax returns, payroll processing for clients, and computer and software maintenance.

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Auditor

Air Force Audit Agency

1989-1998

Responsible for performing audits of Air Force activities. Performed both financial and operational type audits. Responsible for planning and conducting audits independently or in teams, preparing audit reports for all levels of management, and meeting with top management officials to discuss audit findings. Also responsible for providing interpretative advice to management personnel concerning accounting and related financial management policies, procedures, and instructions.

ACCREDITATIONS

Certified Public Accountant

EDUCATION

Bachelor of Science in Business Administration
Old Dominion University, Norfolk, VA
Major: Accounting

Associate of Arts
Wharton County Jr. College, Wharton, TX
Major: Accounting